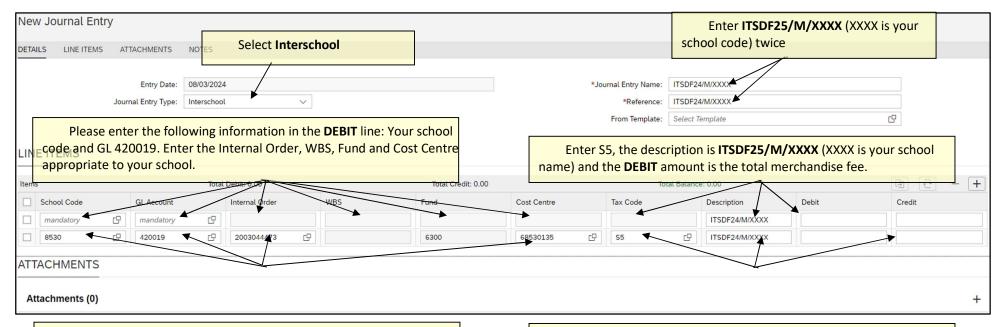


MERCHANDISE ONLY

In the Spotlight Dance Festival

Interschool Journal

Note: if the credit line is entered incorrectly, schools will be asked to reverse and re-enter the journal.



Please enter the following details in the **CREDIT** line:

School code – **8530**, GL **420019**, Internal Order **2003044473** (In the Spotlight Dance Festival), Fund **6300**, Cost Centre **68530135** (CAPA).

Enter S5, the description is ITSDF25/M/XXXX (XXXX is your school name) and the CREDIT amount is the total merchandise fee.

Attachments: attach a copy of the notification email and this document as evidence of your Interschool journal.